



RESIDENTIAL BUILDING PERMIT PLAN SUBMITTAL REQUIREMENTS

1570 West 400 North
Marriott-Slaterville, Utah 84404
801-627-1919

Utah's Open Space City

General Contractor/Owner: _____ Permit #: _____ Zone: _____

Subdivision: _____ Lot #: _____ Address: _____

The following list of items is required for residential building permit plan submittal. The Planning Department or Building Official may require additional information to complete their review. Building plans submitted without each item on this checklist are subject to longer review periods. Please review and check each box indicating its completion and sign the bottom of the page.

1. BUILDING PERMIT APPLICATION

- Property address, lot number and subdivision name.
- Contractor name, phone number, address and Utah State contractor's license number or Owner's name if project is to be contracted by owner.
- Owner's name, phone number and address.
- All subcontractor names, phone numbers, addresses and Utah State contractor's license numbers.
- Valuation of project (cost of materials and labor).

2. SITE PLAN

- Two (2) full sets, drawn to scale
- Lot dimensions & lot size (total square footage)
- North arrow
- Easements (Public Utilities, Drainages, etc.)
- Buildable area
- Actual setbacks from all property lines.
- Footprint(s) of all structures
- Location of any retaining walls (Engineering required for all retention exceeding four (4) feet tall).
- Show all hard surface areas new and existing.

3. CONSTRUCTION/ELEVATION DRAWINGS

- (2) Two full sets, drawn to scale 1/8" or 1/4" = 1"; printed on 11x17 paper.
- All four elevation views (identify finish materials to be used and height of structure).
- Building plans including details for: footing, foundation, building, electrical, plumbing, gas, mechanical. All drawn to the adopted 2015 International Residential Code.
- Structural Calculations with original wet stamps and signatures.
- 2012 REScheck Compliance Certificate.

4. STORM WATER POLLUTION PREVENTION PLAN

- If building site is > 1 acre or part of a common plan of development a storm water pollution prevention plan (SWPPP) shall be prepared and submitted with building permit application.
- Storm Water Checklist and Acknowledgement letter.

5. OWNER/BUILDER AGREEMENT

- If this is an Owner/Builder project, an "Owner/Builder Certificate" shall be completed, signed, and notarized.

I hereby acknowledge that I have reviewed the above checklist and have included each required item with my plan submittal.

Name (print): _____ Signature: _____

Company: _____ Phone: _____

Email: _____ Date: _____